**As you consider who in your church might be interested in serving on the Presbytery’ Youth Council:**

The Youth Council is a very important part of our presbytery’s work with youth as it plans and leads two youth retreats each year, and assists with promoting other events for youth in our presbytery. Those nominated to serve on the Presbytery Youth Council should be actively involved in a congregation within the presbytery and place a high priority on their commitment to Jesus Christ. While other events do come up in the lives of youth and adults, it is important that those chosen to serve make Youth Council participation a high priority. The commitment includes being present for the two retreats, one in November, the other in March, as well as a Leadership Development and Planning Retreat in August and a planning meeting in January.

The Youth Council is composed of fourteen youth and 8 adults, representing the different geographical areas of our presbytery and as many churches as possible. Youth must be in grade 10, 11 or 12 in the fall of 2018; it is anticipated that, if selected, they will serve until they graduate from high school. Adults serve a three-year term, with opportunity to serve a second term. We try to involve youth and adults from as many churches as possible. If a youth or adult from your congregation is already serving on Youth Council, you may nominate another youth or adult, realizing that their selection will be considered in light of efforts to achieve representation by as many churches as possible on the Youth Council. Churches that have not recently been represented on Youth Council will be given special consideration. **Please note that we are in great need of adults, and we particularly need male adults.**

For the year 2018-2019, there are openings for 6 youth and 4 adults on the Youth Council.

Completed applications/nominations must be received in the Presbytery Office **no later than Monday, April 30, 2018,** to be considered by the Nurture Committee at its May meeting. Please note that **applications will be considered complete only when** **all the forms are returned**, including the Session nomination form, the application form, the parent/guardian support form (for youth); and the release authorization and information form and youth endorsement letter (for adults).

Please share the following forms with youth and/or adults who are interested in applying, remembering that no more than one youth and/or one adult may be nominated by the session of a particular church in any given year.

**Page 3** of this document is the **Session Nomination Form**. (for youth and adults).

**Pages 4 and 5** are the **Application Form** (for youth and adults).

**Page 6** is the **Parent/Guardian Support Form** (for youth only).

**Pages 7-9** are the **Background Check and Information Form** (for adults only).

**PRESBYTERY OF WEST VIRGINIA**

**YOUTH COUNCIL ORGANIZATION/OVERVIEW**

**ORGANIZING PRINCIPLES**

The Youth Council shall conform to the 5 theological intentions for youth ministry in all programming:

1. To call young people to discipleship in Jesus Christ.

2. To respond to the needs and interests of young people.

3. To work together in partnership; young people and adults.

4. To be connected to the whole church, community and world.

5. To be inclusive of all young people.

**ORGANIZATION**

1. The Presbytery Youth Council (YC) shall be accountable to the Nurture Committee of

 the Presbytery of West Virginia.

2. One adult member of the YC shall be a member of the Nurture Committee and shall act as a

 liaison to facilitate communication between the two bodies. In addition, the adult Moderator shall be invited to Nurture Committee meetings.

3. The YC shall be composed of 14 youth and 8 adults from across the presbytery, representing as many churches and geographic areas as possible. These youth and adults shall be members, or active participants (pre-confirmation), or staff of churches within the presbytery, or members of Presbytery.

4. A congregation may ordinarily be represented by one youth and one adult. Occasionally, it may

 be that two youth or two adults *serve* from the same congregation, though no two youth or

 two adults shall be *nominated* from the same congregation in the same year.

5. The YC shall be elected by the Nurture Committee.

6. The term of office shall be 3 years for adults, with the opportunity to serve a second three year

 term, and up to 3 years for youth, who may serve until graduation from high school. YC shall

 ordinarily be balanced between 10th, 11th, and 12th grades as far as possible. The year will run

 from July to June.

7. There shall be a youth and an adult Co-Moderator of the YC. The youth shall be elected annually by the YC upon approval of the Nurture Committee. The adult shall be appointed annually by the Nurture Committee.

8. The YC shall elect a Secretary to take minutes of all meetings, and submit them to the Nurture Committee upon approval by the YC.

9. The Presbytery Associate for Educational Ministry will staff the YC.

10. Youth members of YC ordinarily shall not drive to events beyond ten miles of their residence. Adult Youth Council members will ordinarily provide transportation to YC events. It is the parent or guardian’s responsibility to get their youth to meet the adult YC member at a mutually agreed upon place. If transportation is an issue, parents should contact the adult moderator of the YC.

***Presbytery of West Virginia Youth Council***

***Session Nomination Form - For Youth and Adults***

**(Please type or write legibly with blue or black ink)**

Name of Nominee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: (h) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (c) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Church making nomination: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Cluster \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Youth Nominee - school grade of nominee, fall of 2018\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Adult Nominee Male Female

In what ways has this person been active in the life of your congregation?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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How has this person demonstrated Christian discipleship and leadership?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Has this person participated in Presbytery, Synod or General Assembly events? Which ones? (Applicants will be considered regardless of participation in larger church events.)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On the back of this form, please tell us anything more you wish us to know about your nominee.

The nominee must be endorsed by Session. Date of Session endorsement\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Pastor/DCE/Moderator of Session Signature of Clerk of Session

(this should be someone not related to the nominee, if possible)

**Return by April 30, 2018 to: Susan Sharp Campbell (Only one youth and/or one**

 **Presbytery of West Virginia adult shall be nominated 520 Second Avenue from a congregation in the**

 **South Charleston, WV 25303 same year)**

**PRESBYTERY YOUTH COUNCIL APPLICATION – Youth and Adults**

**(Please type or write legibly with blue or black ink)**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/State/Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone (h) \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (c) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Church where you are a member or pastor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Grade in fall 2018 (for youth) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sex \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***For Youth and Adults***: Please answer the questions below, using additional paper if needed.

***For Adults***: In addition to the questions below, please include a letter of endorsement from a youth with whom you have worked.

1. Why do you want to serve on the Presbytery Youth Ministry Council?

2. What skills and gifts do you feel you have to contribute to Youth Council?

3. In what ways do you participate in your local church?

4. In what presbytery youth events and activities have you participated? (Applicants will be considered

 regardless of participation in larger church events.)

5. Do you have a job? If so, what is it? How many hours per week do you normally work and how flexible is your employer about time off?

6. In what extra-curricular activities are you involved? (Athletics, clubs, lessons, etc.)

7. What are your goals and dreams for the future?

8. What does your Christian faith mean to you and how do you express it in your day-to-day life?

**Return this application by April 30, 2018, along with the parental/guardian consent form (youth); and the Background Check and Information Form (adults) and youth endorsement (adults)to:**

Presbytery of West Virginia

Attn: Susan Sharp Campbell

520 Second Avenue

South Charleston, WV 25303

**PRESBYTERY YOUTH COUNCIL PARENT/GUARDIAN**

**SUPPORT FORM**

Presbytery Youth Council offers its members the opportunity to serve the church and their peers as they plan and implement presbytery-wide youth events. It is hard work and makes demands on busy schedules, but the experience is also very rewarding and faith-building. Youth Council members will develop leadership and planning skills, experience many unique events and opportunities, and make lasting friendships with other youth from around the presbytery.

An important component of an effective Youth Council is parents/guardians of the youth who are supportive of their responsibilities and are willing to encourage their active participation on the Council. If your child is selected to serve on the Council, we need to know that it meets with your approval and that you would provide encouragement, support, and occasional help in making transportation arrangements and/or providing transportation to and from events and meetings.

I am aware that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is applying for a position on the Presbytery Youth Council and have read the job description for youth council members. I will support his/her participation on Youth Council if selected.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of parent/guardian

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home phone number Cell phone number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

##### PRESBYTERY OF WEST VIRGINIA (Only Adults Need to Complete)

## INFORMATION FORM FOR WORKERS WITH

### CHILDREN, YOUTH AND PERSONS WITH DISABILITIES

1. Name (last, first, middle, maiden name)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you have ever used another name, please indicate the name and the time period(s) used:

Current Address:

How long have you lived at this address:

How long have you lived in West Virginia:

Gender: M F \_\_ Birth date:

Home Phone:

Place of Employment:

Work Phone:

1. *(skip number 2 if your position does not include driving)*

 Drivers License Number:

Have you ever had your driver’s license suspended or restricted for any reason? \_\_\_\_\_\_\_\_\_ If yes, please describe the dates and reasons for each such occurrence on the back.

3. Please answer the following questions:

 Name of church in which you participate

 How long have you been regularly participating\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Are you a member?\_\_\_\_\_\_\_Date you became a member?\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Have you served as a volunteer at any church in the past ten years? If so, please state the name and address of the church, the pastor of the church, the time period(s) of your volunteer work and describe generally the nature of your volunteer work:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Have you served as a volunteer for any civic organization in the past ten years? If so, please state the name and address of that organization, the person overseeing the volunteer work the time period(s) of your volunteer work and describe generally the nature of your volunteer work. Please indicate which organizations involved working with children and youth.

1. Have you ever been arrested, charged, indicted or convicted for any criminal offense (misdemeanor or felony) other than a traffic violation?\_\_\_\_\_\_\_\_\_ (If yes, please explain on the back.)

7. Have you ever been subject to any disciplinary action, complaint or allegations that you violated any employer's or any organization's policy concerning sexual misconduct? \_\_\_\_\_\_\_\_\_\_\_ (If yes, please explain on the back.)

8. References: Please list the names, addresses, occupations, and telephone numbers of three people who are not related to you who are familiar with your character and abilities. References will be contacted.

 Name Address Occupation Work Phone Home Phone

12. I understand and agree that:

1. All Information that I have provided may be verified. I agree to release from liability any person or organization that provides information concerning me, including these persons I have listed as references. I understand and agree that any information received will not be disclosed to me, and I hereby waive any right I may have to inspect any information provided about me by any person or organization identified by me on this form.
2. By signing this form, I certify and affirm that the information I have given is true, complete, and correct in all respects.
3. I have read, understood and agree to abide by the Statement of Policies and Procedures for the Protection of Children, Youth and Persons with Disabilities of the Presbytery of West Virginia.
4. [Only applicable to persons eighteen years of age and older] I have completed the release of information form.

Signature: Date:

Parent or Guardian's Signature: Date:

(If under age eighteen)

This form is confidential and will be kept in a locked file.

###### APPENDIX B *Background Check Consent Form (Only Adults)*

***Applicant should complete all relevant information sign and date the form.***

Applicant’s Full Name (Printed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other Names Used: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social Security Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_

 \*NOTE: The above information is required for identification purposes only, and is in no manner used as qualifications for employment, internship, or service as a volunteer. Presbytery of West Virginia abides by all applicable state and federal employment laws.

**ADDRESSES (for the past 10 Years)**

Present Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_County\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State\_\_\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_Country\_\_\_\_\_\_­­

How Long at Present Address?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Former Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_County\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_Country\_\_\_\_\_\_\_\_\_\_

How Long at Former Address?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Former Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_County\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_Country\_\_\_\_\_\_\_\_\_\_\_

How Long at Former Address?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please list all states and counties of residence since turning age 18: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Please circle any of the following states in which you have lived: CA, CO, DE, LA, MA, SD, VT, WV, WY)

**MOTOR VEHICLE RECORDS**

Names as it appears on License: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Driver's License Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State of License: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby authorize Presbytery of West Virginia, and/or their agents to make an independent investigation of my background, references, character, past employment, education, credit history, adult criminal or police records, and motor vehicle records including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my Application and/or obtaining other information which may be material to my qualifications for service now and, if applicable, during the tenure of my employment or service with Presbytery of West Virginia.

I release Presbytery of West Virginia and their agents and any person or entity which provides information pursuant to this authorization from any and all liabilities, claims, or law suits in regards to the information obtained from any and all of the above referenced sources used. The name above is my true and complete legal name and all information provided above is true and correct to the best of my knowledge:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Signature of Applicant Date